



TCNJ
THE COLLEGE OF
NEW JERSEY



**F-1 International Student
Undergraduate
I-20 Guide
2018-2019**

F-1 Student Undergraduate I-20 Guide 2018-2019

ADMISSION REQUIREMENTS

Students must complete the admission process through acceptance before TCNJ will provide you with an I-20.
<http://admissions.tcnj.edu/resources-for/international-applicants/>

To guarantee your I-20 is created as quickly as possible upon your acceptance please submit the materials below along with your application for TCNJ.

I-20 APPLICATION SUBMISSION CHECKLIST:

- Required Information for a form I-20 – attached in this packet (page 2-3)
- Copy of Passport Bio Page – must be valid for six months after start of your program
- Proof of Funding – 1 year of study at TCNJ (page 4-6)
- Student Certification – (page 7)
- *Form I -134 – only if your sponsor resides in the U.S.
<http://www.uscis.gov/sites/default/files/files/form/i-134.pdf>

TRANSFER STUDENTS WITH AN F-1 VISA MUST ALSO SUBMIT THE FOLLOWING:

- Transfer In Form with supporting documents

ENGLISH PROFICIENCY REQUIREMENTS

If English is not your native language, you must prove English language competency through the admission process.

INFORMATION REQUIRED FOR A FORM I-20

1. Name as it appears on passport:

Last Name (Family Name, Primary name)	First Name (given name)	Middle name

2. International Address:

Number and Street			
City	State/Province	Postal Code	Country
Phone Number		e-mail address	

3. U.S. Address: (If Applicable-required for transfer students)

Number and Street		
City	State	Zip Code

4. Biographical Information:

	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown	<input type="checkbox"/> Married <input type="checkbox"/> Unmarried (Complete section 7 on page 3 if spouse/children traveling with you to U.S.)
Date of Birth (MM/DD/YYYY)	Gender	
Country of Citizenship		Country of Birth

5. Academic Information:

Bachelors		
Academic Level	Major Field of Study:	Secondary Major:
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Minor Field of Study	Have you been notified of an admission decision?	Is your native language English?
<input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you transferring from another US institution?	SEVIS ID #	Institution transferring from

DEPENDENT INFORMATION (children or spouse traveling and living with you in U.S.)

6. Dependent Information: (Only required for students who will bring their spouse and/or children with them to the US) You must provide biography/information page of the passport for each dependent.

Dependent 1:

Last Name (Family Name, Primary name)	First Name (given name)	Middle name	
Date of Birth (MM/DD/YYYY)	Country of Birth	Country of Citizenship	Relationship

Dependent 2:

Last Name (Family Name, Primary name)	First Name (given name)	Middle name	
Date of Birth (MM/DD/YYYY)	Country of Birth	Country of Citizenship	Relationship

Dependent 3:

Last Name (Family Name, Primary name)	First Name (given name)	Middle name	
Date of Birth (MM/DD/YYYY)	Country of Birth	Country of Citizenship	Relationship

Dependent 4:

Last Name (Family Name, Primary name)	First Name (given name)	Middle name	
Date of Birth (MM/DD/YYYY)	Country of Birth	Country of Citizenship	Relationship

ESTIMATE OF ANNUAL EXPENSES

An undergraduate student in F-1 status must enroll in a minimum of 3 Units (12 credits) The following list summarizes the approximate expenses an international student will incur in one 9-month year at TCNJ. All costs are subject to change. Students must show the full amount shown in the orange box below.

This is a modest, "no extras" budget. It does not include such items as cell phones/computers.

Each semester, all tuition and college fees must be paid at the time of registration.

Tuition/Fees	\$ 28,300
Room/Board	\$ 13,500
Undergraduate Health Insurance	\$ 1,900
Personal Items	\$ 2,400
Local Transportation	\$ 1,000
Books and Supplies	\$ 1,400
ANNUAL TOTAL	\$ 48,500.00

Art Majors must prove they can support the additional cost of art supplies, estimated at **\$2,000 annually**.

Students with dependent spouse and/or child in F-2 status must show additional evidence of financial capability to cover their annual expenses in the following amount: **\$13,300 annually for your spouse and \$5,000 for each child**.

Applicants **cannot** rely on employment during their studies as a means of financial support.

The College encourages students to be prepared for unforeseen and discretionary spending not included in TCNJ's estimate of annual expenses.

ACCEPTABLE TYPES OF FINANCIAL SUPPORT

STUDENT'S PERSONAL FUNDS

A student may act as their own full or partial sponsor if they can document sufficient personal funds. The student should submit bank statements to verify the availability of the funds.

SPONSORSHIP BY FAMILY, RELATIVES, OR OTHER INDIVIDUALS

Sponsors must promise to support the student (and dependents, if applicable) for the duration of study and be able to document sufficient financial resources. Sponsors must submit bank statements. If the sponsor is a U.S. citizen they will also need to complete the U.S. Citizenship and Immigration Services Affidavit of Support (I-134). The USCIS affidavit can be found online: <http://www.uscis.gov/i-134> (If you cannot access this link, go to <http://www.uscis.gov/portal/site/uscis>—click on “Immigration Forms” and download Form I—134.)

SPONSORSHIP BY A COMPANY, GOVERNMENT, OR OTHER SOURCE

If a company is sponsoring a student, the company should provide a letter committing to the amount of financial support required by TCNJ. If the student is receiving financial support from a government or private funding source, such as a scholarship, or loan an official letter detailing the amount and duration of that support is required.

TCNJ MERIT SCHOLARSHIPS

CGE staff can view your financial account and will confirm if TCNJ has offered you a scholarship. No additional documentation is required in this case.

Note that all documents you give must be:

- **Less than six months old**
- **In English**

Submit documents electronically to iss@tcnj.edu or Joanne Bateup, International Student Advisor bateupj@tcnj.edu.

ESTIMATED ANNUAL SUPPORT WORKSHEET

How will you support yourself for every year of your program of study? Please check off your means of support below and indicate how much will be provided or available to you every year:

Source of my support:	Annual Amount	Documents Attached (bank statements, scholarship letters)
<input type="checkbox"/> Personal Funds. The amount available to me from my own resources every year	\$	<input type="checkbox"/> Bank Statement
<input type="checkbox"/> Sponsor's name: Relationship to Student:	\$	<input type="checkbox"/> Sponsorship Letter explaining relationship to student and commitment to provide funding for the student <input type="checkbox"/> Bank Statement <input type="checkbox"/> Scholarship Letter
<input type="checkbox"/> Sponsor's name: Relationship to Student:	\$	<input type="checkbox"/> Sponsorship Letter explaining relationship to student and commitment to provide funding for the student <input type="checkbox"/> Bank Statement <input type="checkbox"/> Scholarship Letter
<input type="checkbox"/> Sponsor's name: Relationship to Student:	\$	<input type="checkbox"/> Sponsorship Letter explaining relationship to student and commitment to provide funding for the student <input type="checkbox"/> Bank Statement <input type="checkbox"/> Scholarship Letter
<input type="checkbox"/> Sponsor's name: Relationship to Student:	\$	<input type="checkbox"/> Sponsorship Letter explaining relationship to student and commitment to provide funding for the student <input type="checkbox"/> Bank Statement <input type="checkbox"/> Scholarship Letter
Total:	\$	

Please note that the law provides severe penalties for knowingly and willfully falsifying or concealing a material fact, or using any false document to obtain a SEVIS Form I-20.

STUDENT CERTIFICATION

I understand that it is my responsibility to make sure that I do not violate the terms and conditions of my F-1 student visa/status.

Student's Name
Student's Signature
Date

RECEIVING YOUR I-20

I-20 shipment: In order to receive your I-20 by mail you will go online to pre-pay the shipping of your documents through our secure partner website E-Ship Global. Register and pre-pay your shipping here: <https://study.eshipglobal.com/register/>

Pick up the I-20 from our office: You or someone you know may pick up the I-20 directly from our office at The College of New Jersey campus. To allow someone other than yourself to pick up your I-20 in-person from our office (202 Roscoe West-The College of New Jersey) please provide their name and contact information below.

I, _____, authorize _____ to retrieve my I-20 from The Center for Global Engagement.	
E-mail of Representative	Phone Number of Representative